

**Meeting of the Network of Officers of Ozone of Mexico, Central America,
South America and the Spanish speaking Caribbean**

Quito - Ecuador, 19 to 22 August 2014

Provisional Agenda (VI)

Tuesday, 19 August 2014

08:30 - 09:00 Registration of Participants

PLENARY SESSION

09:00 - 09:30 1. Opening Ceremony

- 1.1 Opening Statement of UNEP: Shamila Nair Bedouelle, Head of the OzonAction Branch. UNEP/DTIE (by Video Conference).
- 1.2 Opening Statement: Alejandro Ramírez, Senior Officer of the Secretariat of the Multilateral Fund (by Video Conference).
- 1.3 Opening Statement: Gilbert Bankobeza, Senior Legal Officer of the Ozone Secretariat
- 1.4 Closure of the Ceremony: Jose Ramiro Gonzalez Jaramillo, Minister of Industries and Productivity of Ecuador.

09:30 - 10:00 Press Conference/Coffee Break

10:00 - 10:30 2. Organization of the work

- 2.1 Presentation of Objectives¹ and Agenda² of the Meeting: Mirian Vega, UNEP
- 2.2 Introduction of participants of the Meeting
- 2.3 Election of Presidents and Rapporteurs of the Meeting
- 2.4 Adoption of the Objectives of the Meeting
- 2.5 Adoption of topics and schedule of the sessions of the Meeting
- 2.6 Division of the work sessions in two groups³

GROUP I

10:30 - 11:00 3. Summary about the depletion of the ozone layer, environmental effects and its relation with the climate change. Edgar Zúñiga, Technical Ozone Unit of Honduras

11:00 - 12:00 4. Session of questions and answers about the Montreal Protocol: evolution, milestones, adjustments, amendments, transcendent definitions; subsidiary bodies: functions and participants. Gilbert Bankobeza, Ozone Secretariat

GROUP II

10:00 - 11:00 3'. Evaluation of the National Ozone Officers Networks in Latin America and the Spanish speaking Caribbean

- 3'.1 Introduction: Mirian Vega (15 min)
- 3'.2 Group discussion of the following questions suggested by UNEP (45 min)
 - What is the main purpose of the National Ozone Officer networks, both at regional and national levels?
 - What are the three main functions that the Networks should develop to comply with their objective? Identify responsibilities and roles to comply with those functions.
 - Do you think the networks have supported or facilitated the implementation of the Montreal Protocol in your country? Please cite specific examples.

11:00 - 12:00 4'. Evaluation of the Montreal Protocol Compliance Assistance Programme (CAP)

- 4'.1 Introduction: Mirian Vega, UNEP (15 min)
- 4'.2 Group discussion based on questions suggested by UNEP (45 min)
 - What is your vision on the objective of the CAP?
 - What are the three main functions that the CAP should develop to comply with its objective?
 - Do you think the CAP has supported the implementation of the Montreal Protocol in your country? Please cite specific examples
 - How can the CAP reformulate itself to provide better services to countries within current limited budget scenery?

GROUP I

12:00 - 13:00 5. Session of questions and answers on the Multilateral Fund: beginning and evolution, operation, role of the Executive Committee, functions of the Multilateral Fund Secretariat, Implementing Agencies and National Ozone Units. Mirian Vega, UNEP

¹ See proposal of Objectives in Annex I

² View recommended bibliography in Annex II

³ See suggestion of groups in Annex III

To download the presentations please visit the website: <http://www.industrias.gob.ec/>

GROUP II

12:00 - 13:00 5'. Suggestions for future activities to the CAP work plan and Networks of Latin America and the Caribbean.

13:00 - 14:30 LUNCH**PLENARY SESSION**

- 14:30 - 16:30 6. Licensing and quota systems for the HCFCs and associated technologies: polyols and refrigeration and air conditioning (RAC) equipment.
- 6.1 Introduction: Mirian Vega, UNEP. (15 min)
 - 6.2 Achievements and challenges (10 minutes per country): Argentina, Brazil, Bolivia, Colombia, Cuba, Ecuador, Honduras, Mexico and Paraguay
 - 6.3 Questions and comments (15 min)

16:30 - 17:00 COFFEE BREAK**PLENARY SESSION**

- 17:00 - 18:30 7. The management system of ODSs control in Ecuador
- 7.1. Controlling the import of ODSs: Customs' Representative of Ecuador. (20 minutes)
 - 7.2. Sharing of information amongst National Ozone Unit, Customs Department and ODSs importers: Oscar Cadena, Ozone Unit of Ecuador (20 min)
 - 7.3. Questions and comments (10 min)
 - 7.4. Suggested discussion: (40 min)
 - Needs and mechanisms for a greater effectiveness in the application of the licensing and quotas systems

GROUP OF RAPORTEURS

- 18:30 - 19:30 Drafting the conclusions of the day
19:30 – 20:30 Welcome Reception by the Ministry of Industries and Productivity of Ecuador

GROUP I

08:00 - 09:00 3'. Evaluation of the National Ozone Officers Networks in Latin America and the Spanish speaking Caribbean

PLENARY SESSION

09:00 - 09:30 19. Results of the "Workshop on the Management of HFCs", (Paris, 11 and 12 July 2014).

19.1 Presentation: Gilbert Bankobeza, Ozone Secretariat

19.2 Questions and comments

09:30 - 10:30 20. Review of the results of the 34th Meeting of the Open-ended and key issues of the XXVI Meeting of the Parties of the Montreal Protocol.

20.1 Presentation: Gilbert Bankobeza, Ozone Secretariat

20.2 Questions, comments and discussion

10:30 - 11:30 10. Experiences of collection and final disposal of unwanted ODSs and obsolete equipment

10.1 RENOVA Plan of Ecuador: Verónica Villacis (20 min)

10.2 The experience of Colombia in the conservation, collection and regeneration of refrigerants: Edwin Dickson (20 min)

10.3 Questions, comments, and discussion (20 min)

10.4 Suggested discussion:

- Could the refrigerant R&R networks become self-sustainable?

11:30 - 12:00 COFFEE BREAK

PLENARY SESSION

12:00 - 13:00 10. Experiences of collection and final disposal of unwanted ODSs and obsolete equipment (continuation)

10.5 Use of cement kiln in Ecuador: Verónica Villacis (15 min)

10.6 Results of Brazil, Cuba and Mexico demonstration projects for the final disposal of ODSs approved by the Executive Committee of the Multilateral Fund (10 min per country)

10.7 Questions, comments, and discussion (15 min)

10.8 Suggested discussion:

- What are the main barriers to collect unwanted ODSs and obsolete equipment?
- Has the quantity of the CFCs and HCFCs contained in the national ODSs Banks been estimated or identified?

13:00 - 14:30 LUNCH

PLENARY SESSION

14:30 - 16:30 11. Data report under the Montreal Protocol: Gibert Bankobeza, Ozone Secretariat (60 min)

11.1 Status of 2013 data report as per article 7 and potential non-compliance cases in the region.

11.2 Decisions about discrepancies between the reports of importers and exporters country.

11.3 Decisions on reporting of ODSs consumption in the international maritime operations, transit operations, transshipment, free zones and others special procedures.

11.4 Decisions about the seized ODSs by Customs, how to report them?

11.5 Questions, comments and discussion (60 min)

11.6 Suggested discussion:

- Potential causes of discrepancies between importers and exporters reports
- Cases detected at national level of fake or smuggled refrigerant and measures taken to combat it.
- Are controls of ODSs in the special customs procedures, (transit, storage, specific use and processing), possible?
- How is the consumption of HCFCs destined to free zone and international vessels being reported?

16:30 - 17:00 COFFEE BREAK

PLENARY SESSION

- 17:00 - 18:30 12. Reporting to the Multilateral Fund Secretariat: Country Programme Report; HPMP Verification Report, and HPMP tranches' submission report. Coherence and Consistency, Results Based, etc.
- 12.1 Introduction: Alejandro Ramirez, Multilateral Fund Secretariat (by video conference) (45 min).
- 12.2 Questions, comments and discussion. (45 min)
- 12.3 Suggested discussion:
- How to ensure consistency among all reporting instances?
 - What tools are required for an adequate record of: purpose, products and results?

GROUP OF RAPORTEURS

18:30 - 19:30 Drafting the conclusions of the day

FIELD VISITS

18:30 - 19:30 Laboratory facilities of SECAP/RAC
19:30 – 20:30 Historic City center

GROUP I

08:00 - 09:00 4'. Evaluation of the Compliance Assistance Programme of the Montreal Protocol (CAP)

PLENARY SESSION

09:00 - 10:00 13. Refrigeration and Air Conditioning alternative technology that meet requirements of the Decision XIX/6 adopted by the Meeting of the Parties to the Montreal Protocol.
13.1 Introduction: Roberto Peixoto (by video Conference) (30 min)
13.2 Questions and comments. (30 min)

10:00 - 11:00 14. Alternative technology to SMEs of the polyurethane foams manufacturing sector and their inclusion in the HPMP as part of the national strategy for compliance with the Montreal Protocol (30 min).
14.1 Introduction: Miguel Quintero
14.2 Questions and comments (30 min)

11:00 - 11:30 15. Conversion Project of INDUGLOB S.A. Edy Paltan
15.1 From HCFC141b to Cyclopentane (15 min)
15.2 Questions and comments (15 min)

11:30 - 12:00 COFFEE BREAK

PLENARY SESSION

12:00 - 13:00 16. HPMP (II): Multilateral Fund Executive Committee decisions about funds for preparation of projects and progress of negotiations about guidelines for the second phase. (30 min)
16.1 Introduction: Alejandro Ramirez. Multilateral Fund Secretariat (by video conference)
16.2 Questions, comments and discussion. (15 min)
16.3 Suggested discussion: (15 min)
- How can the Network make a contribution to prepare the strategy and identify activities for the preparation of the HPMP phase II?

13:00 - 14:30 LUNCH

PLENARY SESSION

14:30 - 17:00 17. Analysis of the progress and challenges faced at national level during the implementation of HPMPs. (10 min per country).
17.1 Suggested discussion:
- Causes of delay in the implementation of HPMPs?, if it were significant
- Are there alternatives zero ODP and low GWP commercially available?
- How can the private sector cooperate to assure the sustainability of the results?
- How to develop the skills of RAC technicians for the manipulation of inflammable refrigerants?
- Are there national rules (safety and environmental standards) that regulate the handling and application of HCFCs and alternative refrigerants?
- Have liaisons been developed with the Ministry of Education?
- What type of support is required from the Networks and Implementing Agencies?

17:00 - 17:30 COFFEE BREAK

PLENARY SESSION

17:30 - 18:30 18. Considerations, about the RAC sector, to be taking into account when formulating the second stage of the HPMP.
18.1 Introduction: Mirian Vega, UNEP (10 min)
18.2 Recommendations of UNIDO: Rodrigo Serpa (15 min)
18.3 Recommendations of UNDP: Carlos Andres Hernández (15 min)
18.4 Questions and comments (20 min)

GROUP OF RAPORTEURS

18:30 - 19:30 Drafting the conclusions of the day

GROUP I

- 08:30 - 09:20 8. Institutional Strengthening Projects: objectives, activities, results, opportunities, and challenges.
- 8.1. Introduction: Mirian Vega, UNEP (20 min)
 - 8.2. Implementation of Institutional Strengthening Action Plan Project: Claudia Paratori, Chile by Video Conference (20 min)
 - 8.3. Questions, comments, discussion (10 min)
 - 8.4. Suggested discussion:
 - What kind of support is needed by NOUs to a greater effectiveness of the institutional strengthening project? What can Implementing Agencies do for it?
- 09:20 - 10:30 9. Awareness and public education programmes under the Montreal Protocol: Requirements of the Parties. Definition of: information, dissemination, education and awareness. Activities of the institutional strengthening projects vis a vis the HPMP
- 9.1 Introduction: Mirian Vega, UNEP (10 min)
 - 9.2 Cases of Colombia and Costa Rica: Edwin Dickson and Elidier Vargas (10 min each)
 - Definition about the products at the National Ozone Unite level.
 - Distributions of products for: information, divulgation and educational activities.
 - Planning the International Day for the Preservation of the Ozone Layer
 - 9.3 Cases of Colombia and Paraguay: Edwin Dickson and Gloria Rivas (10 min each)
 - Coordination of training courses for technicians and certification processes
 - Experiences of joint work with the Minister of Education.
 - 9.4 Questions, comments, discussion (20 min)
 - 9.5 Suggested discussion:
 - What are the products and tools that Implementing Agencies should provide to the National Ozone Units?

GROUP II

08:30 - 10:30 Bilateral Meetings

PLENARY SESSION

- 10:30 - 11:30 21. Elimination of the use of methyl bromide (MB) for soil fumigation.
- 21.1 Results of the Expoflores Project: Francisco Serrano (20 min)
 - 21.2 Questions, comments and discussion (10 min)
 - 21.2 Suggested discussion: (30 min)
 - How can the MB suppliers lobby impact in the agricultural sector practices?
 - How can consumer market play any role to facilitate the total phase-out of the MB use?
 - Are there risks that MB imported for QPS is deviated towards other applications?
 - How can the CAP contribute to maintain the zero level of MB post 2015?

11:30 - 12:00 COFFEE BREAK

PLENARY SESSION

- 12:00 - 13:00 22. Safeguarding the information and knowledge management within the National Ozone Units.
- 22.1 Introduction: Bolivia, Mexico, Colombia (15 min each one)
 - 22.2 Questions, comments and discussion
 - 22.3 Suggested discussion:
 - How can the networking facilitate the knowledge management of the NOUs?

13:00 - 14:30 LUNCH

PLENARY SESSION

- 14:30 - 15:10 23. Colombia's experience in alternatives to HCFCs in the cleaning of RAC equipment.
- 23.1 Introduction: Edwin Dickson (20 min)
 - 23.2 Questions, comments and discussion
 - 23.3 Suggested discussion:
 - What are appropriate mechanisms to encourage the RAC service sector to abandon bad practices and emissive uses?
- 15:10 - 15:30 24. Other Matters
- 24.1 Venue of the Joint meeting amongst Latin American and The Caribbean Networks
 - 24.2 Topics of interest for future meetings
 - 24.3 Miscellaneous

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GROUP I

15:30 - 16:30 5'. Suggestions for future activities in the CAP work plan and in the Networks of Latin America and the Caribbean

GROUP II

15:30 - 16:30 Bilateral Meetings

GROUP OF RAPORTEURS

15:30 - 16:30 Drafting the conclusions of the day

16:30 - 17:00 COFFEE BREAK**PLENARY SESSION**

17:00 - 18:00 25. Approval of Conclusions and Recommendations

18:00 - 18:15 26. Closure of the meeting

Annex I

PROPOSAL OF OBJECTIVES FOR THE MEETING

- Share visions on the issues discussed at the Meetings of the Parties and the Executive Committee of the Multilateral Fund.
- Homogenize levels of information amongst National Ozone Units in the region.
- Support the process of self training of new officials of National Ozone Units.
- Promote the exchange of experiences amongst National Ozone Units in the region, both formally and informally.
- Reflect on advocacy, awareness, education and estimate their contribution to the elimination of barriers to the adoption of alternatives to ODS.
- Evaluate the implementation of Institutional Strengthening projects and of HPMPs in order to devise corrective measures, emerging activities and key elements when preparing the second phase.
- Evaluate the work of the Network and the CAP in order to restructure and begin to outline the 2015 work plan.

Annex II

Reading suggestions prior to the meeting to make better use of the sessions:

1. Handbook of the Montreal Protocol on Ozone Layer Depletion Substances (ODSs)
http://ozone.unep.org/Publications/VC_Handbook/VC-Handbook-2009-sp.pdf
2. Press kit of the Ozone Secretariat:
http://ozone.unep.org/new_site/sp/Information/25th_anniversary_info_kit.php
3. Evaluation Group of Environmental Effects – Ozone Secretariat:
http://ozone.unep.org/new_site/sp/assessment_panels_bodies.php?committee_id=8
4. Scientific Evaluation Group – Ozone Secretariat:
http://ozone.unep.org/new_site/sp/assessment_panels_bodies.php?committee_id
5. Meeting of the Parties of the Montreal Protocol: http://ozone.unep.org/new_site/sp/historical_meetings.php
6. Summary of the Workshop on Management of HFC and 34th Meeting of the Open-ended Group of the Parties to the Montreal Protocol on ODSs: <http://www.iisd.ca/ozone/oewg34/>.
7. Data Reporting and tools – Ozone Secretariat:
http://ozone.unep.org/new_site/sp/ozone_data_tools.php
8. Data Reporting to the Country Programme:
<http://www.multilateralfund.org/Our%20Work/countries/default.aspx>
9. Policies, Procedures, Guidelines and Criteria of the Multilateral Fund of the Montreal Protocol:
<http://www.multilateralfund.org/Our%20Work/policy/default.aspx>
10. Documents for the Workshop on the management and destruction of ODSs banks its impact on climate change:
http://ozone.unep.org/spanish/Meeting_Documents/workshop_on_ODS_banks/index.shtml
11. Useful information for National Ozone Officers:
<http://www.pnuma.org/ozono/Programas.php>
http://www.pnuma.org/ozono/Publicaciones_fortalecimiento_institucional.php
<http://www.pnuma.org/ozono/Multimedia.php>
12. Information for coordinating the work with Customs:
http://www.pnuma.org/ozono/Publicaciones_aduana.php
13. Technical information on alternatives to ODSs:
http://www.pnuma.org/ozono/Publicaciones_informacion_tecnica.php
14. Links to the Implementing Agencies of the Multilateral Fund:
<http://www.unep.org/ozonaction/>
<http://www.worldbank.org/en/topic/climatechange/brief/montreal-protocol>
<http://www.unido.org/montreal-protocol.html>
http://www.undp.org/content/undp/en/home/ourwork/environmentandenergy/focus_areas/ozone_and_climate/

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Annex III: Work Groups

Country	Group I	Group II
Argentina		Miguel Alter
Bolivia	Rodrigo Siles	Francisco Salvatierra
Brasil	Gabriela Lira	Miriam Potzerheim
Chile	Johanna Arriagada	
Colombia	Edwin Dickson	
Costa Rica	Elidier Vargas	
Cuba		Nelson Espinosa
Ecuador	Oscar Cadena Luis Bedoya	Ana Correa
El Salvador		Ítalo Córdova
Guatemala	Miguel Gonzalez	
Honduras		Edgar Zúñiga
Mexico		Martin Salas
Nicaragua	Yelba Lopez	
Paraguay		Gloria Rivas
Panama	Niurka Gonzalez	
Dominican Republic	Niurka Carvajal	
Uruguay	Ana Etchevarren	
Venezuela	Maria Rendiles Erika Arguello	Vianey Sosa

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